

**Master Gardeners Board Meeting  
August 3, 2010**

The Meeting was called to order by Mary Wiedenmeier, 6:00 pm

Present: Mary Wiedenmeier, Kathy Daniels, Ivan Placko, Linda Baeten, Sue Bohn, Stan Meyer, Bob Potter, Ken Hawk, Roy Anne Moulton, Marge Menacher, Audrey Ruedinger, Nick Schneider.

Excused: Alice Graf.

**Treasurer's Report –**

Alice was unable to be present tonight but provided a handout detailing revenue and expenses. The balance as of 7/31/10 is \$12,479.01. This includes a CD of 5,081.29 which comes due on 8/22/10. Ivan moved and Linda seconded to renew for 6 months. Discussion followed whether to renew the CD for 6 months or a year. The motion was amended to 1 year. Motion carried unanimously. Mary will notify Alice.

Sue Bohn mentioned there will be two \$25.00 awards given out at the County Fair.

**Secretary's Report – Linda Baeten**

No corrections were made to the July Board Minutes. Linda will continue e-mailing/ mailing the Board Minutes to the members for easier review. They also get sent to Jean Reed and Linda Tobey for posting on the Website.

**OLD BUSINESS**

**Website Design**

It was noted that the website still needs updating. Mary and Roy Anne will contact Jean for a meeting. The Board would like to see the website up and running before the end of the year if possible. One of the goals identified at our planning meeting last winter was to have a viable website for identity and branding.

**SOPs**

Alice has done some work on the SOPs and shared it with Ivan. She contacted Roy Anne for information on dates listed in the Annual Calendar. Ivan plans to meet with Alice in the next two weeks.

**NEW BUSINESS**

**Time sheets**

Mary mentioned a concern she has heard from a few Master Gardeners regarding the complicated hours form, and asked the Board for input. It was noted that the State uses a simpler form. Ideas shared included:

- Our form may be beneficial as it gathers information that may be useful.
- Eliminating the months would make it simpler
- Should be looked at in light of the SOPs
- No changes for this year, but possibly next
- Contact Bruce Abraham, our time keeper

### **Change Business Meeting Times**

Changes to the Business meeting time were discussed to accommodate the Fall Classes.

- September 14<sup>th</sup> is the first class and Business meetings resume. Plan to meet at 5:30 at the Paine Gardens for this meeting.
- October 12<sup>th</sup> will be held at 5:30 also, at the Waukau preserve.
- The November 9<sup>th</sup> meeting will be held at 5:30 at the Coughlin.
- A notice will be submitted for the September newsletter, and an e-mail will be sent.

### **Education Committee – Roy Anne**

- Ball Horticulture Garden Tour
  - 50 people have signed up
  - Expect to make \$1,600 due to increased participation
  - Discussed the difficulties in setting a price when the level of participation is unknown at the beginning of the event.
- Grant letter
  - Roy Anne sent a letter to Dr. Mahr.
    - Last year we received \$400 (for Melinda Meyers)
    - \$250 for Habitat
    - \$100 for resource materials (applied for this, but did not receive it – received the \$400 and the \$250)
  - We will not be eligible for a \$400 grant next year, but we will be eligible for the \$100 and \$250 grants.
  - Roy Anne asked the Board to think about what we could use the grant money for.
- Education Committee will meet again on August 17<sup>th</sup> to discuss next year's offerings. Roy Anne asked for input. Some ideas:
  - A day-long seminar in February. Perhaps keep it as an annual event on the last weekend in February.
  - Noted that Shelly Ryan will be speaking to the Fond du Lac group next year.
  - Bill Volkert of the DNR was mentioned for a talk on the Horicon water shed.
  - Look at speakers from the recent State Convention.
  - Keep the seminar a quality event.
  - Website would be needed to promote events.
- The MG brochure is being developed, and Roy Anne is looking into various print options.

### **Fall Classes – Nick Schneider**

- Basic Classes currently have 9 people enrolled for fall. Nick would like to see at least 15.
- Plan on touring the Paine and Audrey's Waukau preserve for the first 2 classes.
- There may be problems booking the meeting rooms at the Coughlin between the Basic and Advanced classes.

### **Survey of past members – Nick Schneider**

- At the Planning meeting last winter it was suggested that a survey go out to past Master Gardeners to give us an idea on how to improve membership.
- Nick passed out a survey and cover letter that he developed. A few minor changes were suggested.
- He also had developed a list of past members back to 2004 for the Board to review.

- It was decided to send the letter with a self addressed stamped envelope and a membership form.

#### **Awards Dinner**

The Awards dinner will be held on Monday December 6th. Mary asked the Board for venue suggestions. Bridgeport, Hilton Garden Inn, Primo's and the Ridgeway were mentioned. She will check into it.

#### **Nominations**

A handout detailing Board positions up for re-election this fall was passed out. Audrey has not had time to get a nominating committee together. She was thinking of asking the Project Leads for possible candidates from their projects. She will have more time in September. Linda suggested sending out a few e-mails to the membership to see if anyone would like to step forward. Linda will develop something for August.

#### **Other New Business**

- Photos and reports are needed from the Projects.
- Project Walk to be held on August 10<sup>th</sup> at 5:30. An announcement will go out by e-mail, mail, and on Facebook.
- Annual Calendar – Roy Anne had asked for input on a draft of the Annual Calendar at the last Board meeting. Ken had some suggestions.
- Conventions and programs
  - The 2010 Upper Midwest Convention will be held in Rockford on September 16 to 18.
  - Al and Judy Harms attended the State Rep meeting at the recent State Convention in Bob Kosanke's stead. Bob may want to step down. Mary will call him.
- Roy Anne has a client who is willing to have Master Gardeners come and dig out perennials. She will contact the Project Leads.
- Mary received an e-mail from the Oshkosh Senior Center. They would like someone to give landscaping advice on the Center's grounds. Kathy will send an e-mail out to the membership to see if anyone is interested.

Meeting adjourned approximately 8:15.

Respectfully submitted,  
Linda Baeten