

WINNEBAGO COUNTY MASTER GARDENERS ASSOCIATION  
BOARD MEETING MINUTES  
APRIL 4, 2016

Meeting called to order at 6:00 p.m. by Kathy Schultz.

Agenda item #13 was moved to #1 since Jeanne Callen was present to talk about 25<sup>th</sup> Anniversary celebration. It was decided to have 5 trivia questions at each business meeting this year to learn more about our gardening group. A discussion ensued about how we will handle this. Jeanne Callen will handle questions and will use display to focus on historical events that happened over the years!

1. Treasurer's Report was given by Joni Pagel. It was approved and seconded.
2. Secretary's Report. Minutes from March were posted on website. Linda Petek
3. 2016 Budget was proposed by Joni Pagel and was approved after discussion.
4. New York Trip. Royanne informed us that the trip to New York had to be cancelled due to lack of participation. Only 12 people had signed up and we had committed to 30. Royanne worked with the travel agency and negotiated the cancellation fee to \$750.00 from \$3,000. The cancellation fee was what Delta Airlines was charging. We all appreciate what Royanne has done. Royanne also announced that she is stepping down from Chair of the Education Committee. The education Committee will be planning some bus trips this summer. A survey will be sent out to the membership to find out what members are interested in. Linda Werner has taken care of the survey.
5. Project Updates. Eric informed us that project applications and other paper work is up to date except for two. Five projects are presenting at business meeting on Tuesday night. Also, Paul Skawinski, author and educator, teaching Aquatic Plant Biology at UW-Stevens Point and State Coordinator for the Citizens Lake Monitoring Network will be our speaker.
6. Menominee Park Zoo Update – Kathy Schultz. Kathy will talk with Chad Dallman, Assistant Parks Director to clarify a few points with him.
7. Sullivan Woods – Linda. Members can count hours they work there as Youth Education Hours.
8. Worm Castings – project or committee. Was decided it should be a project. Sue Egner and Jerry Schaefer are chairs.
9. Extension Update – Kimberly Miller. Volunteer Week is next week. Open House at UW-Extension on Wednesday, April 13<sup>th</sup> from 1-4:30. Enjoy refreshments and meet other volunteers. Kim updated us on the rain garden project that will be in front of the Coughlin Center. The rain gardens will demonstrate different types of homeowner rain gardens. In addition, the project will demonstrate how rain gardens can tie to existing landscaping and be a cohesive unit. The board voted to donate \$500.00 to the project for plant material.

We will need to work on Hours Time Sheet Revisions so they better correspond with the state reporting forms. Ashley Rolph will be working on setting up the new form. Hope to roll out in May.

10. Education credit thru State Newsletter. There will be an educational article in The Volunteer Vibe that master gardeners will be able to read and get educational hours. The Volunteer Vibe comes out monthly.
11. Process for updating SOP's – Linda and Kathy were inquiring whether we should update the SOP's and if so how? The board decided to update on a need to do basis.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Linda Petek,  
Secretary