

3/5/2019 Board Meeting Minutes

Present were: Co-President: Linda Loker, Vice –President: Britton Dake, Secretary: Susan Raasch, Treasurer: Joni Pagel, Sandra Gollhofer, Ed Dombrowski, Virginia Slattery, Nancy Karuhn, Mary Shepard

Absent: Kathy Schultz, Linda Werner, Diane Iott, UWEX Advisor: Kimberly Miller.

Secretary Report: February minutes no corrections. Motion to approve made by Ed Dombrowski, second by Sandra Gollhofer. Passed unanimously.

Treasurer Report: Joni Pagel gave the cash reconciliation report for period of February 2019. Bank entered provisional credit of \$80.00 for fraud check to our account statement. Long term funded projects assigned maximum \$500.00. Motion to approve final budget with changes made by Ed Dombrowski, second by Sandra Gollhofer. Passed unanimously. Joni, Linda and Kathy went to Community First Credit Union and spoke with a credit union representative regarding a non-profit business account. The account would have more security than other credit unions previously visited but not as much as Associated Bank. Joni is agreeable with either staying with Associated Bank or switching to Community First Credit Union. Joni is not available to switch financial institutions, if that is the direction chosen, until April 1, 2019. Board will table discussion regarding bank change until the April 3, 2019 Board Meeting.

Discussion: Scholarship for new members to defray membership fee. There is an application for installment payments available. Need Kimberly Miller to speak about what is currently available and consider other possibilities.

Project Updates: Britton Dake said Diane Iott, the current lead on Shattuck project, will continue until a new lead is found. Diane spoke with the Neenah parks department and has ordered flowers for the project. March project leads meeting on March 19, 2019, then project budget requests need to be approved. Britton will draft a new project modification form. A form used to request additional monies for funded projects. Project Leads should not over spend their original monies request. Need to submit the Additional Monies Request form for additional funding. Project sign-up tables will be at the March Membership meeting.

Education Committee Report: Mary Shepard presented the figures for the Garden Expo trip – 49 attendees with profit of \$387.87. Winter Escape/Summer Dreams-- 161 attendees, WESD total profit for the day after expenses was \$835.36. Evaluation form showed that the raffle worked better than the previously held silent auction. March 9th workshop has 27 people registered. Philadelphia trip moving forward. 4-H Committee needs to refine their targeted participants and activity.

Extension Updates: Changes are coming with the Extension moving under the UW Madison administration. Kimberly asked for input on the new UW Extension logo branded slogan. For more information read Mike Maddox's article in the Volunteer Vibe.

Golden Trowel committee update: Sandra Gollither volunteered to be on the Criteria Committee for the Golden Trowel Award. Stan Meyer will be a member of the committee and the other member(s) will be invited from the membership.

Non-profit account balances: Need to explain to the membership how non-profits operate. Requirements vary from 50% to 100% cash on hand to cover budget. Board is looking for a qualified professional to speak at a future Membership meeting. This person would clarify how necessary the monies that WMGA has available and needs to have are.

Fee for November speaker clarification: WMGA does not pay speakers that present topics at the Membership meetings. There was a miscommunication between Lindsey Bender and Linda Loker regarding Lindsey's fee. After speaking with Lindsey and board discussion, it was decided not to pay Lindsey's \$100.00 fee. A thank you note was sent to Lindsey in lieu of her speaker fee.

Set budget planning/goal meeting: November and December not good months for the extra meeting, possible October would work. Discussion tabled.

Board process log draft: SOP or bylaws. Consent agenda. Would mileage reimbursement ever be considered: for example, the Mushroom presenter? Discussion tabled.

Rock the Block in Oshkosh: Event April 25th -27th is not part of MG mission. That weekend work would be on members' own time. The preplanning is where the MG is needed. MG would look at the yard and work with homeowner on a plan to improve the yard, but the MG would not do the work. The Oshkosh area to be improved is between 4th St and 9th St around Knapp and Ohio. Rob Rabe, the organizer, would like to know if any MG would be interested in consulting with the landowners by the end of March.

Other new business: Linda expressed a special thank you to Joni for all of her work on the bank fraud issue and to Britton for all of her work on the Project leads' meetings.

Motion to adjourn made by Ginny Slattery and second by Ed Dombrowski. Passed unanimously.