

2/5/2019 Board Meeting Minutes

Present were: Co-President: Kathy Schultz, Vice –President: Britton Dake, Secretary : Susan Raasch , Treasurer: Joni Pagel, Sandra Gollhofer, Ed Dombrowski, Virginia Slattery, Linda Werner, Nancy Karuhn, Diane Iott, Stan Meyer, UWEX Advisor: Kimberly Miller.

Excused: Linda Loker.

Golden Trowel Report: Stan Meyer gave an overview of the history of the Golden Trowel award. He outlined the duties of the committee: collect nominations, meet to select winner(s), purchase the plaque, present the award(s). Stan wants the board to formalize a process that covers: criteria of Golden Trowel Committee members (past recipients of the award), number of members, criteria for nominees, and the number of awards to be given out annually. Suggestion to contact Jane Kuhn as the Scholarship committee has researched this issue. Stan requested that the Golden Trowel Award Committee be listed in the WCMGA membership guide.

Secretary Report: January minutes, Kimberly Miller suggested to always use WCMGA to refer to the local association. Motion made to approve by Ed Dombrowski with suggested use.

Treasurer Report: Joni Pagel gave the cash reconciliation report for period of January 2019. Audit update, rather financial review, covered 3 month period. Comments from review: develop a refund policy for WESD and trips. Highly recommend written policy covering “why no refund given”. Linda Werner will get a recommendation from the Education Committee. Basic thinking fixed cost unable to refund.

Treasurer Fraud update: ACH Insurance debit was credited back to the account. The fraudulent check is still being investigated. Joni wants some measure of security for the treasurer’s position. Associated Bank’s positive pay seems to be working. Additional financial institutions were checked out: Old National, Verve and US Bank for their fraud protection. They were found lacking. Kimberly Miller suggested checking out Community First Credit Union.

Treasurer 2019 budget approval: Joni reviewed the budget forecast based on past and future predictions, made some changes to this document. Zero balance budget. Motion to approve the preliminary 2019 budget as proposed by Linda Werner, second by Diane Iott. Passed unanimously. Suggestion to add a December board meeting for the purpose of budget and strategic planning.

Determining non-profit account balances: Joni will talk to Mary Wiedenmeier for assistance with this issue.

Linda Werner requested that the Project Lead Meeting not be scheduled on the third Tuesday of March. Britton Dake’s response was that there were no rooms available other days and the Doodle poll showed most votes were for the third Tuesday, very busy time.

Motion to adjourn by Joni Pagel, second by Diane Iott. Passed unanimously.