

Master Gardener Board Meeting

Date: August 4, 2015

Present were: Mary Shepard, Co -President, Linda Petek, Co-President, Betty Hoytink, Co-Vice President, Eric Kropp, Co-Vice President, Sue Egner, Treasurer, Kathy Schultz, Secretary, Donna Kudlas, Jane Kuhn, Pat Behm, Stanley Meyer, Ivan Placko, Val Stabenow, Linda Loker and Kimberly Miller, UWEX Advisor.

Treasurers Report: Sue Egner gave the June and July financial reports.

Secretary Report: June 2015 board meeting minutes are posted on the Master Gardener website.

Old Business: No Old Business items.

New Business:

1. Mentoring Program: There was discussion of how the mentor program went this year. It was suggested that a survey be developed to survey participants and get their feedback on the mentoring program on what went well, how we could improve it. Mary will work on developing survey questions.
2. Awards Dinner: Linda reported that the date for the dinner is December 8, 2015, which is the second Tuesday in December.
3. Website: no update.
4. Projects: Using email with board members this summer for project requests worked well.
Project closure: It was suggested that we develop a closure procedure for projects when projects are completed. Currently we are not sure if the project beneficiaries are aware that the project was completed. It was suggested that project leads share the approved project proposal forms with the beneficiary. It was also suggested that we add a checkbox on the proposal forms that the project lead shares the forms with the beneficiary. It was also suggested that we develop a letter to close out projects that would be sent to the beneficiary. Mary will work on developing a closure letter template.
5. Extension Update: Level 1 training Financial Assistance: Each year, the organization is approached by training applicants to ask if different financial arrangements can be made to pay the \$95.00 Level 1 Training fee. It was suggested to develop a process/policy/form to use in cases where Kim is asked about different financial options to pay the fee. This would be similar to what other counties currently use. Kim will develop the form. We would not publish this option, but have Kim make the decisions while working with individuals requesting payment options.
UW Oshkosh Dorm adoption: no information available for this.

6. Education Committee Report: The team has not met recently, but speakers, location and other items have been secured for the February seminar.

The two trips, Chicago and Green Bay were very successful and well received.

Linda Loker brought forward a request from Aurora regarding Master Gardeners manning a booth at the October Live Well Event. The booth would promote the benefits of gardening, emphasizing both the food production and preserving of food as well as the wellness benefits of all aspects of gardening. This will be on the September general meeting agenda.

7. Nominating Committee. There will be elections for President Position and board members positions in November. Kathy will head up a small team to seek out nominations for these positions.
8. Meeting Speakers: Linda will ask Jerry Schroeder if he would present information on bees at the September meeting.
9. Garden Tours: Thank you to Linda Petek for arranging the many beautiful garden tours this summer. Linda will be giving a gift card to the gardeners who opened their gardens for tours.

Meeting was adjourned at 7:15pm.